

# How to prepare a successful FP7 proposal?



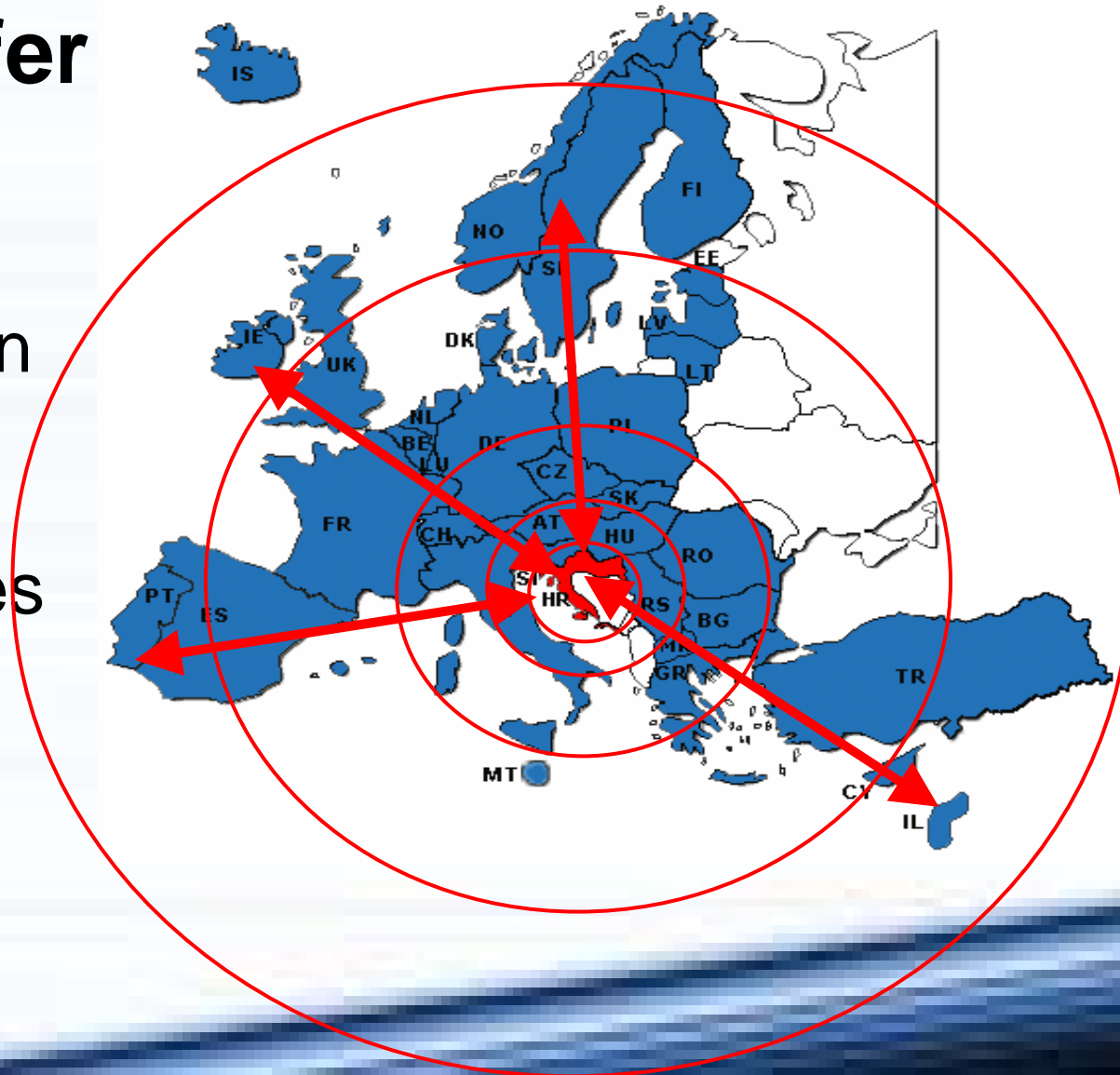
Prof.dr.sc. Neven Duić  
ERA-MORE coordinator for  
Croatia

REGPOT1, Zagreb, 16.11.2007

- **Agency for Mobility and EU Programmes** (October 2007)
- ERA MORE - The European network of mobility centres, 200 mobility centres, soon in Zagreb (March 2008)
- ERA CAREERS - The European Researcher's mobility Portal,  
<http://ec.europa.eu/eracareers>, soon  
<http://www.eracareers.hr> (May 2008)

# ERA MORE Mobility centres offer

- Visas
- Work permits
- Accommodation
- Legal issues
- Social security, health and taxes
- Everyday life
- Family support
- and MORE...



# The European Researcher's Mobility Portal

<http://ec.europa.eu/eracareers>

- Launched July 2003
- Single Entry Point for:
  - Researchers looking to advance their career in another European country
  - Organisations wishing to recruit the most talented European and non-European researchers





# WB Researcher's Mobility Portal

- <http://www.web-mob.eu>
- Launched 2005
- EU FP6 INCO WB project WEB-MOB
- Single Entry Point for:
  - Researchers looking to advance their career in **Croatia**, Albania, Bosnia and Herzegovina, Macedonia, Montenegro, Serbia
- Mobility Guide
  - Prepared for Croatia by FSB and MLAZ

**WEB-MOB.EU**Choose country 

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## Croatia mobility guide

### Focal points in Croatia



### Brief Overview



General &amp; Special Characteristics

[\[ADD NEW LINK\]](#)

### Moving to the new country



General Formalities, Handling of Moving, Facing the New Culture, Learning the Host Language, Moving With Children, Adjustment to the New Environment, Spouse Concerns

[\[ADD NEW LINK\]](#)

### Overview of the education system



General, All Levels, Vocational Education &amp; Training, Distance Learning, Degree Recognition &amp; Professional Qualifications

[\[ADD NEW LINK\]](#)

### Working conditions



Working Permit, Labour Market, Employment, Agreements - Contracts, Rights &amp; Responsibilities of the Employees, Professional Associations - Unions, Labour Law, Working Environment,

Women Employment &amp; Sciences

[\[ADD NEW LINK\]](#)

### Living conditions



General, Formalities Entering the Country, Social Insurance, Health &amp; Medical Care, Banks, Taxation, Retirement &amp; Pension Rights, Justice

[\[ADD NEW LINK\]](#)

### Social issues



Personal &amp; Family Life, Voting Right, Driving &amp; Traffic Regulations, Recreation &amp; Free Time, Consumer Affairs

[\[ADD NEW LINK\]](#)

The European Researcher's Mobility Portal

Choose country

# How to prepare a successful proposal?

- Read work program
- Have good networking
- Know what your evaluator thinks
- Think European
- Do not make mistakes
- You must be a good scientist, excellent manager and brilliant accountant, all in one person

# Work program

- Contains priorities and reasoning why those priorities are important
- Common error: you are looking for funds for your pet research idea – FP does not finance what you want to research but what EC thinks is important – you are either in or you are out
- Obey the rules

# Networking

- Having good networking will mean lot of projects
- When invited to participate, accept only invitations from successful coordinators
- Sooner or later you will have to invite back
- Have good skills
- Keep good relations with old partners
- Be good host to your partners, they are human

# How to build EU Networking – short term

- CORDIS web site 5%
- Info days 10%
- Conferences and workshops 25%

# How to build EU Networking – long term

- Send a young and able researcher to a successful group – they always need young and able researchers
- After initial stage let him keep two chairs ... he will become knowledge arbitrator
- Offer a successful group your knowledge and try to learn how to do EU projects in exchange

# Know what your evaluator thinks

- Read evaluation procedure
- Take care of evaluation priorities
- Evaluators do not read your proposal, they scan, use key phrases from work program, make them very obvious
- Be concise, clear, logical, catchy
- Use eurolingo

# Think European

- FP does not exist because of you, but because research area integration is a precursor European integration
- If your idea is not good for Europe, forget it
- If your research is in national interest, get finance from the Ministry of science
- You must agree and work to the benefit of European priorities

# Do not make mistakes

- Do not be late in submitting!
- Do not forget to submit any of the irrelevant documents!
- Do not mess up your budget!
- Use checklist!
- Use Gantt diagram, fill in tables, the point is to check consistency
- Understand financial rules, read 300 pages of financial guidelines

## **... brilliant accountant**

- Expect 50% of work to be administrative and financial management
- Understand it yourself, none can help you (for reasonable pay)
- If you get project, only the finance makes projects fail

# Writing proposal

- Experienced researcher with clear view should write proposal
- Have a priority
- Have an idea
- Have a consortium
- Have a title
- Write abstract
- Share budget
- Write work packages
- Write the rest

# Writing proposal

- Have a consortium
  - There is no added value usually in having two partners from the same country
  - Good mix of EU country, south/north, east/west, rich/poor, etc.
- Have a title
  - Catchy acronym
- Write abstract
  - Must be brilliant

# Writing proposal

- Share budget
  - Never more than 40% for one country for collaborative projects (not for REGPOT)
  - Usually no more than 25% for one partner for collaborative projects (not for REGPOT)
  - Balanced
- Write work packages
  - Check consistency using Gantt etc.
- Write the rest

# REGPOT

- Capacity building, not research!
- Read work program
- Have good networking
- Know what your evaluator thinks
- Think European
- Do not make mistakes
- You must be a good scientist, excellent manager and brilliant accountant, all in one person



**Thank you for your attention!**

[Neven.Duic@fsb.hr](mailto:Neven.Duic@fsb.hr)